

ONE - DAY HR CPD PROGRAMS – 2 CPD POINTS

Seminar Title	Content	Location	Dates	Fees (KSH. EXCL. VAT)
<i>Unfair Dismissals and Termination</i>	» Current practices and challenges in dismissals/termination. » Legal clinic on unfair dismissal/termination	Nairobi	Feb 10 th	28,000/=
<i>Employment of Casuals</i>	» Legal provisions on casual employment » Legal clinic of casual employment	Nairobi	Feb 24 th	28,000/=
<i>HR Business Partnership</i>	» Meaning of HR business partnering? » The model of HR business partnering » HR business partner role » Issues affecting HR business partner	Nairobi	Mar 10 th	28,000/=
<i>Employment on Contract Terms</i>	» Legal provisions on contract employment » Legal clinic on contract employment	Nairobi	Apr 7 th	28,000/=
<i>Employee Relations Practices</i>	» Employee relations trends » Panel discussions on employee relations	Nairobi	May 5 th	28,000/=
<i>Practical CBA Skills</i>	» The process of negotiation » CBA negotiation practices	Nairobi	Jun 9 th	28,000/=
<i>Mediation Skills at Workplace</i>	» Meaning of mediation » Importance and application of mediation	Nairobi	Jul 7 th	28,000/=
<i>Stress Management at Workplace</i>	» Meaning of stress » Causes of stress	Nairobi	Aug 4 th	28,000/=
<i>Emotional Intelligence</i>	» Elements of emotional intelligence » Application of emotional intelligence	Nairobi	Sep 8 th	28,000/=
<i>HR Blue Ocean Strategy</i>	» Blue Ocean Strategy Thinking » Applying Blue Ocean Strategy in HR	Nairobi	Oct 6 th	28,000/=
<i>Time Management Skills</i>	» Meaning of time as a resource » Reasons for management of time » Time Usage Analysis » Time wasters	Nairobi	Nov 3 rd	28,000/=
<i>Corporate Governance for HR Professionals</i>	» Topical Areas to be circulated later	Nairobi	Nov 24 th	28,000/=

TWO - DAY HR CPD PROGRAMS – 4 CPD POINTS

Seminar Title	Content	Location	Dates	Fees (KSH. EXCL. VAT)
<i>Effective Discipline Management</i>	/// Overview of discipline management /// Nature of disciplinary offences /// Types of disciplinary action	Nairobi	Mar 30 th -31 st	38,000/=
<i>HR Metrics and Analytics</i>	/// Metrics and Analytics /// HR dashboard /// Investments in HR metrics and analytics	Naivasha	Apr 20 th -21 st	60,000/=
<i>Competency Based- Interviewing Skills</i>	/// Types of interviews /// Key interviewing skills /// Listening and observing skills /// Selection interview	Nairobi	May 11 th -12 th	38,000/=
<i>Communication and Presentation Skills</i>	/// The process of communication /// Effective employee communication /// Barriers to effective communication	Nairobi	Jun 22 nd -23 rd	38,000/=

THREE - DAY HR CPD PROGRAMS – 6 CPD POINTS

Seminar Title	Content	Location	Dates	Fees (KSH. EXCL. VAT)
<i>Kenyan Labour Laws Compliance(Plus Amendments)</i>	» Employment Act » Labour Relations Act » Labour Institutions Act » Work Injury Benefits Act	Nairobi Eldoret Kisumu Mombasa	Apr 12 th -14 th Jun 14 th -16 th Sep 27 th -29 th Aug 23 rd -25 th	45,000/=
<i>Competency -Based Talent Management Workshop</i>	» Connecting talent management to business strategy » Developing and using a talent management competency framework	Naivasha	Mar 15 th -17 th	60,000/=
<i>Counseling Skills at Workplace</i>	» Application at work place in area of; employment selection; grievance and discipline; employment termination; work performance; substance abuse; » family related problems » Counseling skills	Naivasha	Jul 12 th -14 th	60,000/=
<i>Coaching Skills at Workplace</i>	» Concepts of coaching » Building coaching » Relationships	Nairobi	Aug 9 th -11 th	60,000/=
<i>Corporate Re-Organization and Change Management</i>	» Developing Corporate Strategy, Execution of Strategy » Linking Values/Behavior to Corporate Strategy » Culture Assessment Audit	Mombasa	Sep 13 th -15 th	60,000/=

TWO-DAY ANNUAL REGIONAL HR EVENTS – 4 CPD

Title	Content	Location	Dates	Fees (KSH. EXCL. VAT)
<i>Annual Nyanza/Western HR Convention</i>	➔ Theme and topical areas to follow	Kisumu	Mar 23 rd -24 th	55,000/=
<i>Annual Nairobi/Central/ North Eastern HR Convention</i>	➔ Theme and topical areas to follow	Nanyuki	Jun 29 th -30 th	55,000/=
<i>Annual Coast HR Convention</i>	➔ Theme and topical areas to follow	Mombasa	Jul 27 th -28 th	55,000/=
<i>Annual Rift Valley HR Convention</i>	➔ Theme and topical areas to follow	Eldoret	Sep 7 th -8 th	55,000/=

THREE-DAY ANNUAL NATIONAL HR EVENTS – 6 CPD

Title	Content	Location	Dates	Fees (KSH. EXCL. VAT)
<i>Annual HR Congress</i>	🔴 Theme and Topical Areas to be circulated later	Mombasa	May 17 th -19 th	65,000/=
<i>Annual National HRM Conference</i>	🔴 Theme and Topical Areas to be circulated later	Naivasha	Oct 11 th -13 th	65,000/=
<i>Annual Learning and Development Managers Symposium</i>	🔴 Theme and Topical Areas to be circulated later	Nairobi	Nov 22 nd -24 th	65,000/=

TWO-DAY INTERNATIONAL HR EVENT – 4 CPD

Title	Content	Location	Dates	Fees (KSH. EXCL. VAT)
<i>East Africa HR Convention</i>	🔴 Theme and Topical Areas to be circulated later	Zanzibar	Dec 7 th -8 th	85,000/=