



**Institute of
Human
Resource
Management**

The Professional Body of HR Practitioners in Kenya

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2016 IHRM CPD CREDIT POINT SCHEME

CATEGORY	ACTIVITY	DESCRIPTION	POINTS	Maximum Points	VERIFICATION
A	HR Conference HR Congress HR Convention HR Regional Summit	Local, regional or international conference conducted by IHRM, professional body or accredited organization	2 points per conference day	6	Proof of attendance e.g. Certificate of Participation/Letter
B	WORKSHOPS /SEMINARS	Competency building workshop or seminar conducted by IHRM, professional body or accredited organization	2 point per workshop or seminar day	6	Proof of attendance e.g. Certificate of Participation/Letter

C	PRESENTATIONS	Making presentations on invitation at conference, workshop or seminar; giving lectures at college or university	1 point per 60 minutes of presentation or lecture	3	Letter of Appreciation
D	PUBLICATIONS	Publication of original HR article, research or case study in reputable journal or magazine	2 points per HR article	4	Published article in reputable journal or magazine
E	IHRM MEMBERSHIP EVENTS	Breakfast Meeting, HR Professional Forum, Roundtable Discussions	1 Point per event	4	Record of event participants